

MEETING MINUTES - DRAFT
KOCHVILLE TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
AUGUST 15, 2013 – 8:30 AM

Board Members Present: Lyle Davis, Jr. (Chairman), Dave Abbs (Treasurer), Jim Loiacano (Township Supervisor), Jon Howell, Don Jackson

Board Members Absent: Vern Weber (Vice-Chairman), Dave Maine (Secretary), Tom Basil, Jr., Scott Ellsworth

Others Present: Steve King (Director), Kevin Kilby, Dpt. Fausnaugh, Dpt. Thomas

I. Opening of Meeting

Lyle Davis opened the meeting with the pledge of allegiance at 8:30 a.m.

II. Approval of Agenda

- Moved by Jackson, second by Loiacano, to approve the agenda as presented. Motion carried unanimously.

III. Public Comment - None

IV. Communications / Information

Mr. King shared an invitation from Saginaw Valley State University to their annual back-to-school picnic on Thursday, August 22.

V. Reports

a. Financials

Mr. Abbs reviewed the DDA's financial statements, which reflected total assets as of the end of July of \$438,615. Mr. King noted that while the fund balance is below the board's stated floor goal of \$500,000, the dip should be temporary until summer tax collection comes in.

b. Police Protection

Deputy Fausnaugh discussed recent public safety activity in the DDA district.

VI. Consent Agenda

- a. Meeting Minutes of July 19, 2013
- b. Treasury Report / Payment of the Regular Bills
- c. Next DDA Meeting: Friday, September 20, 2013

- Moved by Jackson, second by Loiacano, to approve the Consent Agenda as presented. Motion carried unanimously.

VII. Projects and Updates

- a. Short updates regarding:
 - i. Walking Path
 - ii. Property Acquisition
 - iii. Streetlights

Mr. King gave brief updates on projects underway or that have been discussed by the board. The Township is working with Tittabawassee Township, MDOT, and others in investigating potential costs and logistics to extend the walking path both to the east and west; an appraisal is not yet finished for the land the DDA is considering trying to acquire; and the board consensus was to wait until spring to determine whether to replace a streetlight on Tittabawassee Road that was removed for the Panera Bread driveway installation.

VIII. Business

a. Proposed Resolution Extending Expiration of Joint Manager / DDA Director Position

Mr. Kilby discussed a draft resolution that would amend the end date of the resolution in place to allow for the joint DDA Director / Township Manager position until October 1, an extension from the current end date of September 1. This additional time would allow

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the full contract to be drafted, as well as for an ordinance establishing the manager's duties to be drafted and adopted by the Township Board of Trustees.

- Moved by Loiacano, second by Davis, to amend the end date of the proposed resolution regarding the DDA Director / Township Manager position to October 31, 2013. Motion carried unanimously.
- Moved by Abbs, second by Loiacano, to approve the proposed resolution authorizing a joint DDA Director / Township Manager position until October 31, 2013. Motion carried unanimously.

IX. Board Member Comments

Mr. Jackson reviewed recent activity by the Kochville Township Planning Commission.

X. Adjournment

The meeting adjourned at 8:54am.

Minutes written by Steve King

Lyle Davis, Jr., Chairman

Date

Stephen M. King, Director

Date