

**MEETING MINUTES - DRAFT
KOCHVILLE TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
MARCH 20, 2014 – 8:30 AM**

Board Members Present: Lyle Davis, Jr. (Chairman), Dave Abbs (Treasurer)*, Dave Maine (Secretary), Jim Loiacano (Township Supervisor), Tom Basil, Jr., Scott Ellsworth, Jon Howell, Don Jackson

Board Members Absent: Vern Weber (Vice-Chairman)

Others Present: Steve King (Director), Dpt. Fausnaugh, Brandon Rossi, Sam Korson

* Mr. Abbs arrived at 8:40am

I. Opening of Meeting

Lyle Davis opened the meeting with the pledge of allegiance at 8:30 a.m.

II. Approval of Agenda

- Moved by Maine, second by Ellsworth, to approve the agenda as presented. MOTION CARRIED UNANIMOUSLY.

III. Public Comment - None

IV. Communications / Information

- a. Steve's schedule starting April 1

Mr. King notified the DDA board that he will generally be dedicating Tuesdays and Thursdays to DDA activities as of April 1.

V. Reports

a. Financials

Mr. King and Mr. Abbs reviewed the DDA's financial statements as of February 28, 2014, which showed total equity of \$856,818.47

b. Police Protection

Deputy Fausnaugh discussed recent public safety activity in the DDA district.

VI. Consent Agenda

- a. Treasury Report / Payment of the Regular Bills
- b. February 27, 2014 Meeting Minutes
- c. Next DDA Meeting: April 17, 2014

- Moved by Maine, second by Basil, to approve the Consent Agenda as presented. MOTION CARRIED UNANIMOUSLY.

VII. Projects and Updates

a. 2014-15 Sculpture Selection Results

Mr. King reviewed the 10 sculptures selected by the DDA's ad hoc "sculpture committee" of Messrs. Basil, Jackson, and King. The pieces will be installed approximately the first week of May at various places in the DDA district.

b. SAW Grant Application - Update

Mr. King was notified by Mr. Eggers recently that the DDA's SAW grant application to the MDEQ was approved, but will not be funded until 2016 or 2017. This grant will help fund a storm water management plan update for Kochville Township.

VIII. Business

a. 2014 Farmers Market Plan / Scope

February 27, 2014

Mr. King discussed plans for the 2014 Cardinal Square Farmers Market, which include adding a second day (Thursdays); moving the operation time to 2pm – 6pm; and utilizing the services of an intern. Expected expenses to the DDA for the market are approximately \$12,082, and revenues are expected to be \$10,740.

IX. Board Member Comments

Mr. Jackson recounted recent activity by the Planning Commission. The Planning Commission is working on an update to the Township’s future land use map.

X. Adjournment

The meeting adjourned at 9:05am.

Minutes written by Steve King

Lyle Davis, Jr., Chairman

Date

Stephen M. King, Director

Date